



## Get Started In Shorthand: Pitman 2000: Master the basics of shorthand: a beginner s introduction to Pitman 2000 (Paperback)

By Pitman Publishing

Hodder Stoughton General Division, United Kingdom, 2013. Paperback. Condition: New. 2010th edition. Language: English . Brand New Book. Is this the right book for me? Gain a working vocabulary in Pitman 2000 in clear and easy stages. Shorthand is a valuable asset to everyone, young or old, in private or business life and Pitman 2000 is a system designed for easy learning, with a speed potential to meet the demands of a modern fast-moving world. Get Started in Shorthand: Pitman 2000 is a beginner s guide to the basic theory and will give you a working vocabulary in Pitman 2000 in clear and easy stages. Each of the main sections contains a new set of sounds and rules, short forms, phrases and exercises, including audio exercises on an accompanying CD. Review exercises give you the opportunity to consolidate material already covered, and a key to the exercises enable you to measure your rate of progress throughout the book. Written to make self-tuition both simple and stimulating and based on original Pitman Publishing material, this authoritative book is indispensable to anyone seeking a first or refresher course in Pitman 2000. Get Started in Shorthand: Pitman 2000 includes: Chapter 1: Basic strokes Consonants Vowels Position of outlines Circle SSES circle The suffix...



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