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# OFFICE 2010 IN SIMPLE STEPS (PAPERBACK)



Pearson Education Limited, United Kingdom, 2010. Paperback. Condition: New. Language: English . Brand New Book. This text covers every practical aspect of using Office 2010 on your PC or laptop, from understanding its applications, to basic word processing, creating spreadsheets and presentations, through to using email with Outlook. This book is filled with easy to understand tasks that will help you achieve immediate success.

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- Authored by Greg Holden
- Released at 2010



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