



# Excel 2010 (Paperback)

By Pamphlet Master

Speedy Publishing LLC, 2014. Paperback. Condition: New. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*.Excel 2010 is a step-by-step instructions created by Pamphlet Master as a complete guide on how to use Excel 2010. This pamphlet will serve as your reference guide or training handout for all Excel 2010 users. Topics covered in the pamphlet are: - The Ribbon - Opening Excel - Select Cells or Ranges - Cut, Copy, and Paste Data - Set Column/Row Width/Height - Automatically Fit Column/Row Contents -Merge, Split and Center Cells -Formatting Spreadsheets - Cell Borders -Finalizing a Spreadsheet -Save a Spreadsheet -Print a Spreadsheet.



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